

Submitting a Freedom of Information Act (FOIA) request

Requests should state that information is being sought under the Freedom of Information Act. Requests must be in writing and provide a brief, but specific description of the public records requested. Requests must be submitted by mail, e-mail, or in person to Philip Schumaker, Freedom of Information Officer, pschumaker@d158.net.

Mailing Address:

Lansing Elementary School District #158
Attention: Philip Schumaker, Freedom of Information Officer
18300 Greenbay Avenue
Lansing, IL 60438

In accordance with FOIA, those making a request will receive a response within five business days of the receipt of the request. An extension of time may be needed for reasons stated in 5 ILCS 140/3(e)(i-vii).

Document Links

The following documents are available through links on the district web site which may be accessed without a FOIA request:

- Board Policy Manual
- Schedule of regular board meetings
- Agendas for each regular meeting
- Official open board meeting minutes
- Annual budget for the current year
- Current professional negotiations agreement with the Lansing Education Association
- Listing of all contracts over \$25000
- District and Schools report cards